



City of Waukesha Parks, Recreation and Forestry Department (WPRF)
 1900 Aviation Drive, Waukesha, WI 53188 (262-524-3737)
POOL RENTAL (Please Print)



____ **Horeb Springs Aquatic Center**
 ____ **Buchner Pool**

Day/Date of Event: _____ Start Time: _____ End Time: _____

Organization Name (if any): _____

Responsible Party: _____ Date of Birth: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Est. attendance: _____ Purpose of Event: _____

Pool Rental Dates Available

Horeb Springs Aquatic Center and Buchner Pool
 will be available:
 June 15 - August 11, 2019
 Saturdays, 8:00 - 10:00 pm
 Sundays, 7:00 - 9:00 pm

Rental Rates

	<u>1-200 persons</u>	<u>201+ persons</u>
Resident	\$250/hour	\$325/hour
Non-Resident	\$270/hour	\$345/hour

*includes slides (Horeb), diving well, concession area, and volleyball net (Buchner) optional

NOTE:

Application and full payment must be submitted to the WPRF Office no less than seven business days in advance of actual rental date. Date is not reserved until full payment is received.

Carry-In Policy:

Horeb Springs: No carry-ins allowed. Concessions are available.
Buchner Pool: Carry-ins allowed in designated area. (Food & non-alcoholic beverages)

Refund Policy:

Prior to 30 days of scheduled date, refunds will be made when the customer's original permit is returned to WPRF. If a refund is desired, please notify the office on your written request. You will receive a full refund credited to your WPRF account. If a check or credit card refund is desired, you will receive the refund minus a \$10 service charge. Refunds under \$10 will automatically be credited to your WPRF account. All credits to WPRF may be used toward future registration/rentals. The credit will be available for use up to two (2) years of date of issue as permitted by law.

Cancellation Policy:

Rental canceled due to inclement weather or pool closings may be rescheduled or refunded. Call the Info Line at 262-522-9356

for possible cancellations or call Horeb Springs Aquatic Center at 262-524-3727 or Buchner Pool 262-524-3726.

Admissions: When an admission fee is charged, an admission permit and fee will be required. An additional 10% of the admission gross sales revenue will be paid to the WPRF and is due no later than 30 days after the event.

Admission Permit: \$100.00 per day.

The undersigned accepts full responsibility for the conduct of the group while on Park property and agrees to exercise due care to the rules, regulations and policies applicable to the use of the City of Waukesha Parks, Recreation and Forestry two outdoor pools.

Signature _____ Date _____

(Responsible party 18 years or older)

Office use only!

Date Application Received _____ Time _____ Initials _____

Total Pre-Payment _____ Cash _____ Check _____ Charge _____

Usage Permit Approved By: _____ Date: _____

*****Important***** **Bring your permit copy to your event**