

## Second Monday of the Month Special Events

Schuetze Recreation Center, Riverview Room

Event Coordinator: Katie Madaus

MEMORY  
MAKER!  
IDEA #86

### Fall into Fall Bingo

Start out the Fall Season with everyone's favorite pastime while enjoying harvest themed refreshments and prizes!

AGE	DAY	DATE	TIME	R/NR FEE	CODE
55+	M	9/12	1:30-2:30 pm	No Fee	8500.323

\*Pre-registration is required

### Soulful Singer: "A Voice Beyond Genre"

Join us for a musical afternoon featuring Julie Thompson. Julie Thompson and Band will grace you with music by Karen Carpenter, along with popular Folk, Jazz and Blues Tunes! Julie Thompson has opened for the Kingston Trio, sung in the back up chorus for rock group Foreigner, toured for 10 years with New England-based "Julie and Brownie", and has appeared on CMN & TNN in TJ Booker's music video Wine into Water.

MEMORY  
MAKER!  
IDEA #87

AGE	DAY	DATE	TIME	R/NR FEE	CODE
55+	M	10/10	1:30-2:30 pm	No Fee	8500.324

\*Pre-registration is required

### Thanksgiving Bingo Bash

Gobble on down to the Activity Room for a Turkey Themed BINGO Bash! You don't want to miss this Thanksgiving themed festivity!

AGE	DAY	DATE	TIME	R/NR FEE	CODE
55+	M	11/14	1:30-2:30 pm	No Fee	8500.325

\*Pre-registration is required

### Peppermints and Polka

Tis the season for a Polka Celebration Dance! Slovenian-style polka group, The Mike Schneider Band, will be here for an end of season holiday celebration in the Schuetze Fieldhouse that includes music, dancing and fun for all! Mike and his band have been nominated for 17 polka awards from five separate organizations. In 2009, They took home the Band of the Year Award from the Wisconsin Polka Hall of Fame after eight nomination in the category since 1998. Mike also hold the honor of being on the youngest people ever inducted into the Wisconsin Polka Hall of Fame.

MEMORY  
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IDEA #88

AGE	DAY	DATE	TIME	R/NR FEE	CODE
55+	M	12/12	1:00-2:30 pm	No Fee	8500.326

\*Pre-registration is required

Note: Tennis shoes required for dancing.

### AARP Driver Safety Program

The all new AARP Smart Driver course teaches valuable defensive driving skills and provides a refresher of the rules of the road. Since 1979, the course has helped over 14 million drivers learn proven safety strategies and tips for how to adapt one's driving to compensate for physical and cognitive changes that may come with aging. Plus, you may qualify for an automobile insurance discount by completing the course (participants should check with their insurance agent).

AGE	DAY	DATE	TIME	R/NR FEE	CODE
50+	Th	10/6	8:30 am-12:30 pm	*	8500.375

\*\$15 AARP Members\* / \$20 Non-AARP Members\*

### WPRF Office, Kathryn Muehl Meeting Room

Note: Check payable to AARP at the class. Must be registered to participate.

## Waukesha County Aging and Disability Resource Center Benefit Specialist

We are pleased to announce Aging and Disability Resource Center Waukesha County Senior Services will provide Benefit Specialist Services at the Schuetze Recreation Center.

The Waukesha County Benefit Specialists can help you with:

- Health Care Financing, including Medicare, Medicare Supplemental Insurance, Medical Assistance, Spousal Impoverishment, Prescription Drug Programs (Part D, Senior Care, etc.), and billing problems with medical providers.
- Income Maintenance, including Social Security/ Disability, Supplemental Security Income (SSI), Energy Assistance, and food stamps.
- Housing, including landlord/tenant issues, public housing, and Homestead Tax Credit.
- Surrogate Decision Making, including Advance Directives (Power of Attorney for Health Care and Living Wills), guardianship, and representative payee issues.
- Consumer/Finance, including collection practices and unfair sales practices or fraud.
- Elder Rights, including disabilities issues, elder abuse and neglect, and nursing home rights.
- Advocacy services and assistance with legal matters in such areas as administrative hearings, wills, informal probate, and debt collection.
- Other issues, including reverse mortgage counseling.

You must sign up for a ½ hour appointment by calling the Schuetze Recreation Center Office at (262)524-3714 between the hours 9:00 am and 4:00 pm. Bring along your questions and concerns. If you are interested in reviewing your health or prescription Drug Plan, a form must be filled out previous to your appointment.

AGE	DATES	TIME	R/NR FEE
60+	10/18, 11/1, 11/8, 11/29, 12/13	1:00-3:30 pm	No Fee

### Schuetze Recreation Center, Office

Benefit Specialist: Dawn Hendrix



Photo from Senior Event "Funny Valentine" 2016

# RENTALS

MEMORY  
MAKER!  
IDEA #89



E B Shurts



Schuetze Recreation Center



Rotary Building

## BUILDING RENTALS

Rental application, building fees, policies and procedures can be found on WPRF website (Facilities).	ROOM DIMENSIONS	CAPACITY	HOURLY FEE
<b>SCHUETZE RECREATION CENTER (SRC)</b>			
1120 Baxter Street - Located on the south end of beautiful Frame Park, the Schuetze Recreation Center offers several rooms with various sites and amenities. Fee is doubled (100% surcharge for more than 120 people in attendance.)			Minimum 3 hours
GYM (Athletic use only)	72 x 96.5 ft	Up to 120 Person	\$45/hour *
		121-500 Persons	\$90/hour *
RIVERVIEW ROOM	54 x 33.5 ft	60 Persons	\$35/hour *
CONFERENCE ROOM	17.5 x 23.5 ft	25 Persons	\$25/hour *
ACTIVITY ROOM	77.5 x 38 ft	Up to 120 Persons	\$40/hour *
		121-250 Persons	\$80/hour *
KITCHEN/MEETING ROOM	20 x 10/20.5 x 28 ft	25 Persons	\$25/hour *
<b>E.B. SHURTS BUILDING</b>			
810 W. College Avenue - Located in the tranquil Fox River Sanctuary surrounded by landscaped park that includes a garden-arboretum. It is bordered by the Fox River Trail and the Fox River. Amenities include Caterer's kitchen, 95-ft. attached outdoor deck, free ample parking, air conditioning, use of tables and chairs.	29 x 47 ft Room 12 x 13 Kitchen 95 ft attached deck	120 Persons	\$60/hour * Minimum 3 hours
<b>ROTARY BUILDING</b>			
1150 Baxter Street - Located along the Fox River in beautiful Frame Park, this pictureque setting is a perfect place for receptions, parties and meetings. A vast array of landscape plantings surround the building. A 1.7 mile multi-use trail loops around the river right to the front door. Amenities include Caterer's kitchen, bocce ball court, fireplace, air conditioning, piano, tables and chairs, free parking and beautiful view of the Fox River.	"L" Shaped Room is 1618 sq/ft or 22.5 x 24 + 40 x 25.5 ft	120 Persons	\$80/hour * Minimum 3 hours

**Please Note:** Any rental at SRC with attendance over 120, having an alcohol permit issued, and scheduled beyond 8:00 pm, will require additional contracted security. Additional fees and paperwork will need to be completed.

\* **Advance Payment** All building rentals require a \$200 deposit. Full payment of room rental is due at time of application. Upon approval, deposits will be refunded 2-3 weeks following the event.

\* **Cleaning Fee** A cleaning fee of \$150 is automatically assessed for all rentals 7+ hours and is optional for rentals 0-7 hours. If groups choose WPRF to clean, this fee must be paid at time of application.

**Holiday Rentals** Buildings are rented on Memorial Day, 4th of July and Labor Day, based on staff availability. A \$25 holiday surcharge will be charged for holiday rentals.



**Frame Amphitheatre**



**Les Paul Performance Center**



**Park Shelter**

**PARK SHELTERS**

Rental application, additional fees, policies and procedures can be found on WPRF website

**PICNIC SHELTERS WITH 15 TABLES & ELECTRICITY**

Bethesda Park, Buchner Park, Frame Park, Horeb Park, Rivers Crossing Park	<b>60 people or less</b>	<b>61-200 people</b>	<b>201+ people</b>
6 hour rental (or less)	\$80 / 6 Hours	\$150 / 6 Hours	\$280 / 6 hours
Each Additional Hour	\$15	\$35	\$70

**PICNIC SHELTERS WITH 5 TABLES & ELECTRICITY**

Fox River Parkway North, River Valley Park, Roberta Park, Heyer, Lowell Park, Grandview, Merrill Crest, Dopp, Banting	<b>60 people or less</b>	<b>61-200 people</b>
	\$65 for up to 6 Hours	\$120 for up to 6 hours
Each Additional Hour	\$13	\$25

**PICNIC SHELTERS WITH 5 TABLES (NO ELECTRICITY)**

David's Park, Fox River Parkway South, Pebble Valley Park, Prairie Park, Priedeman Park, Waukesha Springs Park, Woodfield Park	<b>60 people or less</b>	<b>61-200 people</b>
	\$55 for up to 6 hours	\$100 for up to 6 Hours
Each Additional Hour	\$10	\$20

**PICNIC SHELTERS WITH 2 TABLES (NO RESTROOMS/ELECTRICITY)**

Moorewood Park, Sentinel Park	\$35 / 6 hours	Each Additional Hour \$10
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**SPECIAL AREAS**

**FORMAL GARDENS - FRAME PARK**

Formal Gathering (2 Hour Maximum) Reserved	<b>20 People or less</b> \$60 per hour	<b>21-50 People</b> \$120 per hour
A "Walk-In" permit may be obtained on Saturday (Noon to 6:00 pm only) while Garden Attendant is on duty. A special service fee of \$75 to be paid on site (one hour time limit). Available on a first come, first serve basis. Permit holders always take priority over walk-ins. On Saturdays (Noon - 6:00 pm) all group photographs require a permit.	\$75 (see conditons, availability left)	N/A

**AMPHITHEATER - FRAME PARK**

	<b>200 People or less</b>	<b>201+ People</b>
(Up to) Three Hour (add'l \$50 deposit required if using electricity)	\$85	\$150
Each Additional Hour	\$20	\$40

**LES PAUL PERFORMANCE CENTER**

Contact Mary Palmer at 262-522-2953 for more information.

**NON-RESIDENT SURCHARGE**

• Non-residents must pay an additional \$25 per facility rental, as established by the Parks, Recreation & Forestry Board.\*

\*A non-resident is defined as a person who does not reside or own property within the corporate limits of the City of Waukesha. (In general does not contribute to the City of Waukesha property taxes).

**OPTIONAL USER SERVICE FEES**

- Additional Picnic Tables (up to 4) \$70 (includes tax)
- Additional Trash Barrels (up to 10) \$40 (includes tax)
- Tent Permit (100 sq.ft. or larger) Contact PRF for fees & policies.

**PLEASE BE ADVISED** Reminder - "Alcohol in Parks" Ordinance in effect (Common Council Approval 4/5/01) If you would like to receive a complete copy of the related ordinance, please feel free to contact the WPRF Office at 524-3737 during regular business hours or visit the City of Waukesha website at [www.ci.waukesha.wi.us](http://www.ci.waukesha.wi.us) - click Municipal Code and locate Ordinance #11.27 (4).

## 1. Activity Guides

WPRF directly mails three seasonal activity guides per year to City of Waukesha residents. The Activity Guides become available within the following months:

- Winter/Spring – Early December
- Summer – Mid April
- Fall – Mid August

\* Copies of the Activity Guide can be obtained at these locations:

- Parks, Recreation & Forestry Office
- Waukesha Public Library
- Schuetze Recreation Center
- City Hall – Mayor's Office
- City Hall – Clerk's Office

\*Non-residents of Waukesha may subscribe to our "Activity Guide" and have the next three guides mailed directly to your home.

Indicate the following information on your registration form:  
2016 Subscription - \$9 9800.100F

## 2. Payment

All program fees must be paid in full at the time of registration. All registrations are processed on a first come, first served basis. Registration forms without proper payment will not be processed. Faxed registration forms can not be processed without credit card information. WPRF is not responsible for delayed mail delivery, unreadable or improperly transmitted faxes.

## 3. NSF Checks

A \$25 service charge is assessed on all checks returned due to insufficient funds.

## 4. Accepted Payments

Cash Check Visa Mastercard Gift Certificates

## 5. No On-Site Registration

Instructors will NOT accept registration at the program site. Fees must be paid at the office prior to participation; your registration receipt may be required at the program site.

## 6. One Household ONLY

In order to help assure that the registration process is fair to all, people may only register for their immediate household. It will not be acceptable for one person to register neighbors/friends/extended relatives along with their own registrations. Only parents/legal guardians may register youth participants. An exception is made for Group Pool Passes.

## 7. Waiting List Procedure

If program(s) chosen have reached the maximum enrollment, your name will automatically be placed on a waiting list. Our department will make every effort to accommodate those on waiting lists (adding more programs, etc.). You will be notified by phone of any openings and payment is expected within three business days of the phone notification of program openings. Waiting lists are kept for the current program season only.

## 8. Missed Program Policy

Programs missed for individual absences (i.e. schedule conflict, vacation, etc.) are not "made up" nor may participants attend programs other than for the one they are registered.

## 9. Late Registration Policy

There will be no pro-rating of program fees for late registration after program(s) have begun. Exceptions for Before/After school and other special circumstances are considered. There may be a \$15 late charge assessed for Before/After School programs.

## 10. Non-resident Policy

Definition: In the case of non-resident participation, it is generally accepted that non-residents users should contribute an additional fee to offset their non-tax status. A non-resident is defined as a person who does not reside or own property in the corporate limits of the City of Waukesha (in general, does not directly contribute to City of Waukesha property taxes). User Fee Surcharge: Persons defined as a non-resident of the City of Waukesha are required to pay an additional surcharge established by the Parks, Recreation & Forestry Board. WPRF reserves the right to remove anyone falsifying information from our programs and retain any related fees collected (no refunds given).

Exception to non-resident user fee/surcharge: Non-residents who reside within the City of Waukesha School District will not be assessed a non-resident surcharge when registering for any specific program or league that utilizes City of Waukesha School District facilities. Please call our office at 262-524-3737 if you have any questions regarding residency.

## 11. Residency Verification

WPRF may require residency verification for first time registrants that have relocated to the city. (Driver's License or Utility Bill).

## 12. Age Eligibility Verification

All participants must meet the minimum age requirement before the last day of the program. Please do not request to have your child put in a program where they do not belong. The ages are set to ensure the safety and benefit of the participants as well as the program leaders. Therefore, WPRF reserves the right to ask for a legal document of age (Birth Certificate or Baptismal Record) for all program registration involving youth up to sixteen years old to verify age if necessary.

## 13. Program Maximum

Student ratios are set to benefit the student. Please do not ask us to exceed program limits.

## 14. Registration Receipt Confirmations

Your registration receipt is your confirmation of enrollment. If you do not receive a receipt within one week of registering for a program, it is your responsibility to contact WPRF. Refunds will not be given for missed programs if you do not receive a receipt. Be sure to read your receipt to make sure you are enrolled in the proper program/session. Also, any program changes and supplies will be listed on the receipt.

## 15. Program Changes/Schedules

Due to circumstances beyond our control, some programs may require time or location changes. All participants will be notified, when possible if a change or cancellation does occur.

## 16. Program Transfers

All participant requested program transfers need to be in writing and received at the WPRF Administration Office at 1900 Aviation Drive. Program transfers will be processed within 24 hours of receipt of the request. If the requested program is NOT available, we will notify the individual and a credit will be applied to the payee's account. You may email your request to [prf@ci.waukesha.wi.us](mailto:prf@ci.waukesha.wi.us)

## 17. Sales Tax

Programs (non-instructional) and admissions include State of Wisconsin, & Baseball Stadium sales tax.

## 18. Program Satisfaction Guaranteed!

WPRF is constantly striving to provide you with high quality public recreation programming. We guarantee it! When you are not satisfied with the quality of a program, we want to hear your ideas or suggestions on how we can improve our services. If requested, a 100% refund or credit will be issued by simply contacting the WPRF Office. (Established credit/refund exclusions apply).

### 19. Credit/Refund Policy

- A program that does not meet its minimum registration requirements will be cancelled within two (2) working days prior to beginning. You will be notified accordingly by phone and/or email. Any fees paid will automatically be credited to the payee's account unless otherwise notified by payee.
- A credit will be given unconditionally when requested in writing within five (5) business days of program completion. You may email your request to [prf@ci.waukesha.wi.us](mailto:prf@ci.waukesha.wi.us)
- If a refund is desired, please notify the office by written request. You will receive a full refund for the full program fee as a credit on the payee's account. If a check/credit card refund is desired, please notify the office on your written request and note that a \$10 service charge will apply. This fee may be waived due to medical reasons. Please allow 2-3 weeks for the refund to be processed.
- Refunds under \$10 will automatically be credited to payee's account and may be used towards future registrations.
- Partial class credits/refunds may be given on a case by case basis due to medical reasons.
- If the payee and participant are not the same and a refund for the program is desired to go to the participant, please inform us of the desire in writing.
- The credit will be available for use up to two (2) years of date of issue as permitted by law.
- For Adult Sports credit/refund policy please refer to Policies of Adult Sports 3.08.
- Pool passes, daily admissions and Splash Cash are not refundable.
- Class supplies are not refundable.

### 20. Round Up Program

Rounding up your program fee helps us to provide financial assistance to individuals & families in need.

### 21. Annual Recreation Financial Assistance Program

Financial assistance is available for City of Waukesha resident individuals or families that meet Federal Income Guidelines. Details on who is eligible and how to apply are available by calling or visiting the WPRF Office. Applications need to be renewed each year, and are available at the WPRF Office, Schuetze Recreation Center and on the website.

### 22. Insurance/Liability

WPRF does not provide medical/hospital insurance coverage for persons participating in sponsored activities and cannot assume responsibility for injury to any participants in its recreation programs.

### 23. Americans with Disabilities Act

WPRF complies with the Americans with Disabilities Act (ADA) which prohibits discrimination on the basis of disability. We will make reasonable accommodations to support inclusive recreation participation. Individuals with disabilities are strongly encouraged to contact WPRF at 262-524-3737 in advance of participation regarding special accommodation needs.

### 24. Code of Conduct/Participant Guidelines

**Equal Access:** No participant shall, on the basis of race, sex, creed, national origin or disability, be denied equal access to programs, activities, services or benefits, or be limited in the exercise of any right, privilege, advantage, or opportunity.

**Behavior:** Participants are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to make recreation department programs safe and enjoyable for all participants. Additional rules may be developed for particular programs and athletic leagues as deemed necessary by staff and/or PRF Board.

**Participants shall:**

- show respect to all participants and staff
- any form of harassment will not be tolerated
- refrain from using foul language
- refrain from causing bodily harm to other participants or staff
- show respect for equipment, supplies and facilities

**Discipline:** A positive approach will be used. WPRF reserves the right to dismiss a participant. Each situation will be evaluated on its own merit.

### 25. Lost and Found

If you have lost or misplaced an item in one of our parks or program facilities, please contact the WPRF Office. Articles that are found and turned into the office are kept for 60 days. After that period of time, the items are donated to local charitable organizations. WPRF is not responsible for any lost or stolen items.

### 26. Weather Cancellations

Program cancellations due to inclement weather will be announced on our Information Line 262-522-9356, on Facebook and posted on our website's Twitter feed. A decision regarding evening programs will be made at approximately 4:00 pm. In the event of school closings announced prior to 8:00 am, all WPRF evening activities scheduled at a school site will automatically be cancelled.

### 27. New to the Area?

WPRF invites you to come in and find out what we have to offer. We have programs and facilities for all ages. Want to learn more? Give us a call at 262-524-3737. We will be happy to make an appointment at your convenience to show you around and explain any program that is of interest to you.

### 28. New Program Ideas

WPRF invites people who wish to share their skills and talents to consider teaching youth and adult programs with us. This is an opportunity for people with specific expertise to expand their personal interest and experiences and facilitate growth for others. If you have an innovative idea for a program, or wish to expand on what we already offer, please fill out our "Course Proposal Form" found on our website and email to [pgrulke@ci.waukesha.wi.us](mailto:pgrulke@ci.waukesha.wi.us), fax or mail to: WPRF, 1900 Aviation Drive, Waukesha, WI 53188.

### 29. Photographs

Please be aware that WPRF program and special event participants may be photographed or videotaped for promotional purposes (i.e. Activity Guide, Channel 25, website, newspaper ads, etc.).

### 30. Typo, We Goofed, Human Errors....

Occasionally there may be an error in days, times, registration requirements, or fees in the Activity Guide. If so, the staff will do everything possible to correct the situation promptly. Thank you for your patience and understanding should these situations arise.

### 31. No Smoking/Alcohol Use

- A reminder to program participants: The use of all tobacco products or drinking of alcoholic beverages on premises owned by the Waukesha School District is prohibited.
- WPRF programs, buildings, Oliver Youth Complex & Saratoga Complex are smoke-free. Alcohol beverages are prohibited during WPRF programs, however, permitted at designated facilities with proper permit or by ordinance (i.e. Saratoga Complex).
- Smoking is prohibited in posted "Smoke Free" areas.

### 32. Safety Concerns

WPRF is committed to conducting programs in the safest manner possible and holds the safety of its participants in the highest regard. Participants and parents registering their children in recreation programs must recognize that there is an inherent risk of injury when choosing to participate in recreational activities. The department continually strives to reduce such risks and insists that all participants follow safety rules and instructions. If you find a real or potential safety hazard in one of our parks or facilities, please call the office. If desired, please email: [prf@ci.waukesha.wi.us](mailto:prf@ci.waukesha.wi.us) Thank you.

### 33. Cell Phone Use in Locker Room

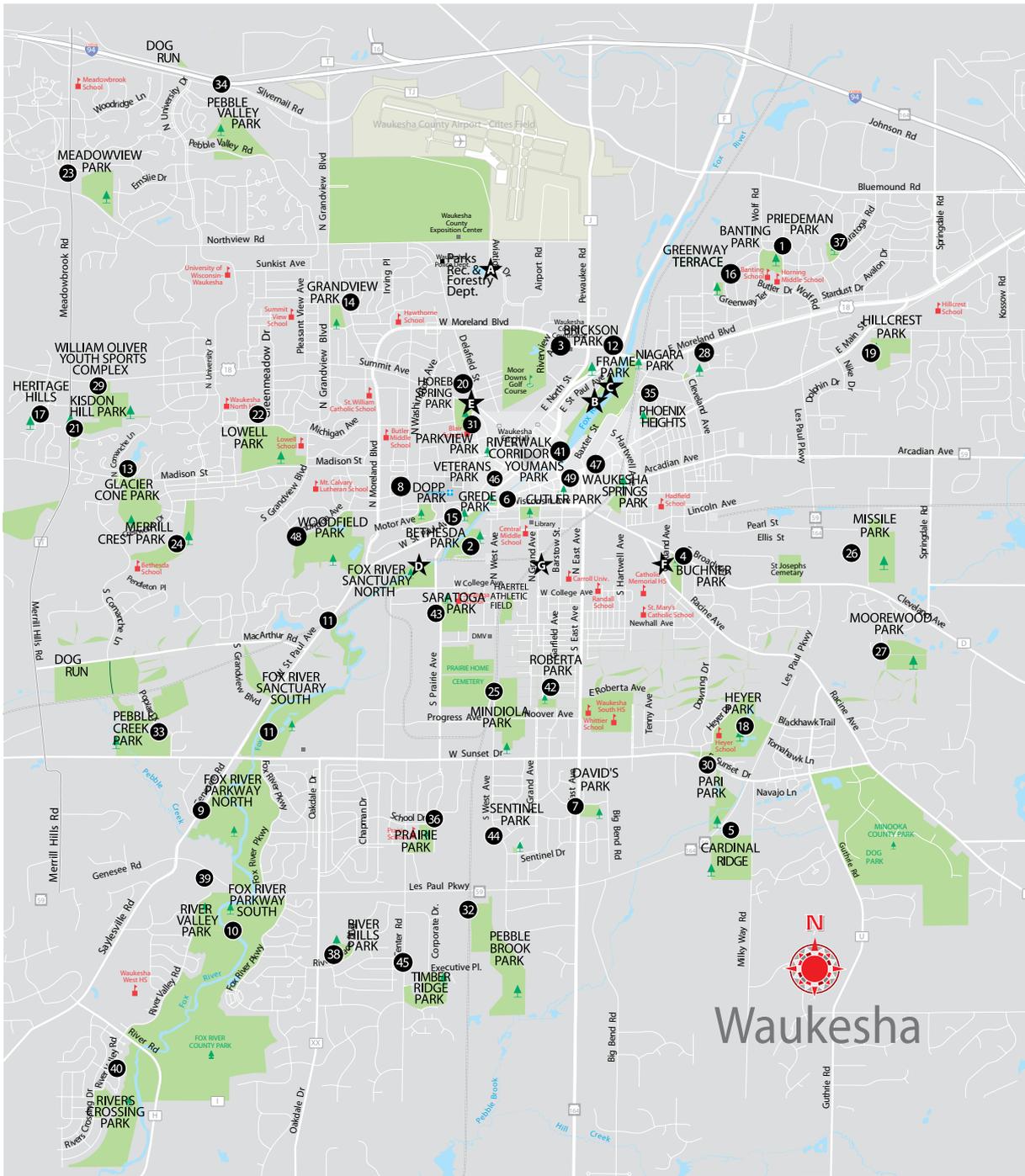
All cell phone usage is prohibited in locker rooms with the exception of an emergency situation.

# AMENITIES



PARK NAME		Picnic Area & Shelter	Restrooms	Parking Lot	Playground Equipment	Baseball/Softball Fields	Soccer Fields	Tennis/Pickleball Courts	Sand Volleyball	Basketball Courts	Skatepark	Outdoor Pool	Band Shell/ Amphitheater	Bike / Nature Trails	Formal Gardens	Natural Area/Ponds	Ice Rink/Sledding	Rec Center/Comm. Bldg.	Acreage
1	Banting	X	X	X	S	1/1		3*/6	P	S									9.19
2	Bethesda	X	X		X			1/					X/						21.83
3	Brickson															X/	X/		1.81
4	Buchner	X	X		X	/1*		6*/	X			X							7.52
5	Cardinal Ridge (UD)																		40.00
6	Cutler		X	X	X+							X/							5.77
7	David's	X	X		X	/1							X/						4.90
8	Dopp	X	X		X	/2				X									6.74
9	Fox River Pkwy North	X	X							X			X/		X/				68.06
10	Fox River Pkwy South	X	X		X	/1							X/		X/2				62.90
11	Fox River Sanctuary		X	X									X/X		X/3		X		95.52
12	Frame	X	4	4	2	1*/		3				X	X/	X			X/X		34.50
13	Glacier Cone															X/			25.09
14	Grandview	X	X	X	X	1/		2/		2									7.72
15	Grede												X/						3.32
16	Greenway Terrace				X														1.21
17	Heritage Hills				X											X/			2.79
18	Heyer	X	X	S	2+		1	16/					X/X		X/2**				49.60
19	Hillcrest (UD)			2												X/			18.47
20	Horeb Springs	X	X	2	X						X	X							10.01
21	Kisdon Hill												X/		X/				13.02
22	Lowell	X	X	X/S	S	/1	3	8*/2/		S						X/	X/X		50.88
23	Meadowview (UD)																		22.00
24	Merrill Crest	X	X	S	X	/1	2		X							X/			25.18
25	Mindiola, John Sr. Community Park	P	P	3	P		5			2	P							P	26.21
26	Missile Park (UD)															X/			24.60
27	Moorewood	X			X								X/		X/				22.38
28	Niagara																		0.36
29	Oliver, William R. Youth Complex	P	X	X	X	4/	1						X/						24.77
30	Pari															X/			16.35
31	Parkview																		0.20
32	Pebble Brook															X/			68.12
33	Pebble Creek															X/			62.65
34	Pebble Valley	X	X		X	1/				X						X/			38.62
35	Phoenix Heights				X														0.47
36	Prairie	X	X	S	S	1/1		4*/		S									13.62
37	Priedeman	X	X		X	/1				X									4.94
38	River Hills (UD)	P			P														5.00
39	River Valley	X	X		X	P	P			X			X/		X/				34.33
40	Rivers Crossing	X	X	X	X	P	1		P	2			X/		X/				89.18
41	Riverwalk Corridor		X										X/						3.00
42	Roberta	X	X		X	/2													3.69
43	Saratoga		X	2	X	/4*													14.50
44	Sentinel	X			X														0.47
45	Timber Ridge (UD)	P											X/		X/				18.28
46	Veterans																		0.45
47	Waukesha Springs	X	X	X	X	/1													4.95
48	Woodfield	X/P	X	X	2											X/2**			59.38
49	Youmans																		0.24
<b>Totals</b>		<b>23</b>	<b>29</b>	<b>22</b>	<b>29</b>	<b>9/17</b>	<b>13</b>	<b>42/6</b>	<b>5</b>	<b>11</b>	<b>1</b>	<b>2</b>	<b>1/1</b>	<b>11/6</b>	<b>1</b>	<b>21/9</b>	<b>1/1</b>	<b>1/2</b>	<b>1124.79</b>
		* Lighted		**Fishing Allowed		P - Proposed		UD - Undeveloped Park Site		S - School									
		+Born Learning Trail																	

# WAUKESHA LOCATIONS MAP



- ★ **Waukesha Parks, Recreation & Forestry Office (WPRF)**  
1900 Aviation Dr. 262-524-3737
- ★ **Schuetze Recreation Center**  
1120 Baxter St. 262-524-3714
- ★ **Rotary Building**  
1150 Baxter St.
- ★ **E.B. Shurts Building**  
810 W. College Avenue

- ★ **Horeb Springs Aquatic Center/Park**  
330 Spring St.
- ★ **Buchner Pool**  
223 Oakland Ave.
- ★ **Carroll University**  
Van Male Natatorium (Pool) – 227 N. Barstow St.  
Ganfield Gym – 221 N. Barstow St.

▲ Waukesha City Parks ▲ (Smaller symbol) Wauk. County Parks ■ Schools

# PARK BOARD / AWARDS

## WPRF Board



President Aaron Hall    Vice President Jim Hoppe    Secretary Wayne Merchle    Alderman Steve Johnson    Alderman Cory Payne    Joan E. Vehlou    Mike Volpano

Your Parks Recreation & Forestry Board is composed of 6 citizen members and two members of the Common Council all appointed by the Mayor and confirmed by the Common Council. The Board governs and manages the public parks, parkways, recreational property, recreation activities and urban forestry program (ie. street trees) that reflect the needs and interests of all residents.

The board typically meets once a month at 6:00 pm at the WPRF Administration & Service Center at 1900 Aviation Drive. Please feel welcome to attend any other upcoming meeting dates found on the website.

August 15    September 19    October 17    November 21    December 19

## City of Waukesha Parks, Recreation & Forestry Department is the proud recipient of ...



NRPA – NATIONAL RECREATION AND PARK ASSOCIATION  
2013 CAPRA ACCREDITED

2011 Gold Medal Award Winner, 2010 & 2008 Gold Medal Finalist

WPRA – WISCONSIN PARK & RECREATION ASSOCIATION

Program Excellence Award “Silver Stars” –

2015 (2), 2014 (2), 2013 (1), 2011 (1), 2010 (1), 2009 (1), 2008(2), 2007 (1), 2006 (1), 2005 (4), 2004 (2)

2010 George Wilson Service Award

2006 Park Design Award of Merit, Mindiola Park

2006 Professional Award of Merit

2005 Outstanding Aquatics Program, Horeb Springs Aquatic Center Grand Opening

2005 Park Design Award of Merit, Neumann Lighted Water Dome

2010 WPRF Forester, Lifetime Achievement Award

2010 Wisconsin Urban Forestry Project Partner Award

Wisconsin Urban Forestry Council 2005 Innovations Urban Forestry Award  
in partnership with Johnson’s Nursery

2005 Gold Leaf Award for Outstanding Arbor Day Elementary School  
Educational Programming in partnership with WE Energies



National Recreation and Park Association



Wisconsin Arborist Association



## Helpful Phone #'s (262 Area Code)

### WAUKESHA CITY GOVERNMENT

Main Number	524-3700
Assessor's Office	524-3510
Cemetery	524-3540
Clerk/Treasurer	524-3550
Community Development	
Building Inspection	524-3530
Planning	524-3750
Engineering/Public Works	524-3600
Large Trash Pick-Up	524-3600
Equal Opportunities Commission	524-3645
Fire Department	524-3651
Emergency	9-1-1
Human Resources	524-3745
Library	524-3680
Mayors Office	524-3700
Metro Transit	524-3636
Municipal Court	524-3705
Parks, Recreation & Forestry	524-3737
Police Department	524-3831
Emergency	9-1-1
Website Address	www.waukesha-wi.gov/427

### OTHER AREA ORGANIZATIONS

Big Brothers, Big Sisters	414-258-4778
Brookfield Parks, Rec & Forestry	796-6675
Business Improvement District	549-6154
Chamber of Commerce	542-4249
Civic Theater	547-4911
High Roller Fun Rentals	524-4008
La Casa de Esperanza	547-0887
Pewaukee Park & Recreation	691-7275
SC Waukesha Soccer Club	544-4569
Visitor's Bureau	542-0330
YMCA	542-2557
Waukesha Blazers/Brad Henes	414-331-1212
Waukesha Firebirds/Kurt Raymond	970-4800 X23
Waukesha Tennis Association	414-322-7391
Waukesha Youth Football Organization (5th-8th grades)	
Mike Radojicic	549-5903
Waukesha County Government	
Department of Senior Services	548-7828
Parks System Division	548-7801
Expo Center	548-7200
U.W. Extension	548-7770

# 5 Easy Ways to Register

You may begin registering as soon as you receive this activity guide.



## 1. Online Registration

Beginning August 5 at Noon, you may register online for classes at [www.waukesha-wi.gov](http://www.waukesha-wi.gov)  
Classes you cannot register for online include:  
Adult Sports Leagues

Online procedures available at [www.waukesha-wi.gov](http://www.waukesha-wi.gov)

## Like US on Facebook

Search: City of Waukesha  
Parks, Recreation  
& Forestry Dept.



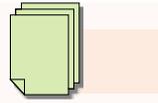
## 2. Mail-In

Please complete the registration form on page 42.  
Include payment and mail to:

WPRF  
1900 Aviation Drive,  
Waukesha, WI 53188

All resident registrations will be processed daily when received.

Non-resident registrations will be processed beginning August 9.



## 3. 24-Hour Drop-Off Box

Please complete the registration form on page 42, include payment and drop-off in the box located at 1900 Aviation Drive, near the flagpole.

The drop-off box is available 24-hours for your convenience.

Drop-off registrations will be processed the same as Mail-in Registrations (see left).



## 4. Fax-In: 262-524-3713

Please complete the registration form on page 42 including payment and Fax to:  
262-524-3713

Fax-in registrations will be processed the same as Mail-in and Drop-off (please see left).

A receipt/confirmation will be emailed to you for Mail-In, Drop-Off or Fax-in  
Note: Additional registration forms are available on-line.



## 5. Walk-In

1900 Aviation Dr.  
You may register in person as soon as you receive your activity guide during business hours:  
Monday - Friday,  
8:00 am - 4:30 pm.

Your transaction will be completed and you will be given a receipt.



## Follow us on Twitter® for program cancellations & important updates

Search Twitter: WPRF or check our website.

Closings are also on the info line: **262-522-9356**



**VISION:** "Gold Medal" services... exceptional quality of life!

**MISSION:** To be responsive and committed in providing essential park, recreation and urban forestry services making our community a desirable place to live, work and play.

## WPRF Administrative Staff

Ron Grall	Director
Peter Traczek	Parks & Forestry Operations Manager
Keith Johnson	Ground Maintenance Supervisor
Melissa Philipps	Buildings/Facilities Maintenance Supervisor
Pat Grulke	Recreation Services Manager
Mary Berg	Recreation Supervisor
Joanna Adamicki	Special Events Coordinator
Sheryl Emanuel	Sports Coordinator
Isaac Palmer	Volunteer Coordinator
Mary Palmer	Recreation Facilities Coordinator
Karen Richards	SPARS Coordinator
Kristin Serpe	Recreation Programmer
Mona Bauer	Customer & Administrative Services Manager
Brooke Adams	Customer Service Specialist
Chelsea Garnica	Customer Service Specialist
Sara Liszewski	Marketing Coordinator
Melissa Rebholz	Customer Service Specialist
Annette Wilkinson	Administrative Assistant

## HOW TO REACH US

**WPRF Department/MAIN OFFICE**

1900 Aviation Drive  
Waukesha, WI 53188

**Office Hours:**

Monday-Friday, 8:00 am-4:30 pm

Phone 262-524-3737

Fax: 262-524-3713

Website: [www.ci.waukesha.wi.us](http://www.ci.waukesha.wi.us)

Follow us on Facebook & Twitter

Information Line: 262-522-9356

**Schuetze Recreation Center**

1120 Baxter Street, Waukesha, WI 53186



**Building Open:**

8:00 am-9:00 pm Mon.-Thur.

Hours vary throughout the year.

Phone: 262-524-3714

Fax: 262-524-3713

**Office Service Hours**

9:00 am – 1:30 pm Monday, Tuesday

9:00 am – 1:00 pm Wednesday, Friday

11:00 am – 1:00 pm Thursday





## REGISTRATION FORM – MAIL/DROP-OFF/FAX

Mail/Drop-off to: Waukesha Parks, Recreation, & Forestry Dept., 1900 Aviation Drive, Waukesha, WI 53188  
 Fax to: (262) 524-3713 – Must use credit card as payment. (Make additional copies of this form as needed)

Please print and fill out form completely.

### 1 Registering Adult (Parent or Guardian)

Payee Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work/Day Phone \_\_\_\_\_ Cell-Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Gender: M F Emergency Contact & Relationship \_\_\_\_\_ Emergency Contact Phone \_\_\_\_\_  
 Special Considerations (medications, disabilities, etc.) \_\_\_\_\_  Please check if special accommodations are required.  
 If more than one parental home or other special circumstance, give name, address, home/work phone: \_\_\_\_\_

### 2 Fill in programs for each participant in your immediate household ONLY!

	Participant Name(s) (Last name, first name)	Code	Activity Name	Date of Birth	Grade '16-'17	Gender M/F	Elem. School Attended '16-'17	T-Shirt Size	YOUTH SPORTS ONLY!	
									Fee	
1										\$
2										\$
3										\$
4										\$
5										\$

### 3 Authorization to participate and for Emergency Medical Treatment

I, as participant or parent/legal guardian of the above named child, hereby give permission for his/her/my participation in the above listed activity(ies). I further authorize, without my prior approval, the rendering of any emergency medical treatment that may be necessary due to his/her/my participation in the activity(ies).

Participant/Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Sub-Total	\$ _____
Credit From Account	\$ _____
"Round Up" **	\$ _____
Total Amount	\$ _____

### 4 Volunteer Information

I am willing to volunteer: (please circle)

Coaching Assistant Coaching

Other: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

\* Round Up Program  
 Rounding up your activity fee helps us provide financial assistance to individuals and families in need.

### 6 Any Service Improvement Suggestions?

I wish to receive an emailed quarterly WPRF Newsletter:  Yes  No

### 5 Payment Information: Make checks payable to WPRF

Cash  Check/Check# \_\_\_\_\_  Credit Card

Charge Information – VISA or Master Card Only! Not necessary if paying by check or cash.

Credit Card Number	Expiration Date	CSC Code
Cardholder (print name)	Payment Amount	\$ _____
Authorized Signature		

Receipt ID \_\_\_\_\_

# City of Waukesha Fall Leaf Pickup Schedule

Aldermanic District	First Scheduled Dates For Pickup of Loose Leaves	Second Scheduled Dates For Pickup of Loose Leaves	Third Scheduled Dates For Pickup of Loose Leaves
1	Oct. 17	Nov. 2	Nov. 28
2	Oct. 26	Nov. 3	Dec. 7
3	Oct. 17	Oct. 31	Nov. 28
4	Oct. 26	Nov. 15	Dec. 7
5	Oct. 19	Nov. 8	Nov. 30
6	Oct. 25	Nov. 3	Dec. 6
7	Oct. 27	Nov. 16	Dec. 8
8	Oct. 20	Nov. 10	Dec. 1
9	Oct. 24	Nov. 14	Dec. 5
10	Oct. 28	Nov. 17	Dec. 9
11	Oct. 25	Nov. 9	Dec. 6
12	Oct. 18	Nov. 4	Nov. 29
13	Oct. 21	Nov. 11	Dec. 2
14	Oct. 18	Nov. 7	Nov. 29
15	Oct. 19	Nov. 1	Nov. 30

Please have the leaves raked out to the terrace area (the area between the sidewalk and the street) in front of your home by 7:00 am on the day of pickup.

The Recycle Center (located at 900 Sentry Drive) will accept leaves at no charge to the City of Waukesha residents from October 19 through Saturday, December 10. The hours for the Recycle Center will be:

Monday 1:00-6:00 pm, October 24, 31 and November 7, 14, 21- leaves dropped off ONLY, no other items accepted.  
 Wednesday 11:00 am-7:00 pm through November 23, leaves and other items accepted.  
 Saturday 8:00 am-4:00 pm - year round, leaves and other items accepted.

For information see City of Waukesha website at [waukesha-wi.gov](http://waukesha-wi.gov) or call (262)524-3600 for additional info.

NOTE: Raking of leaves into the gutter is prohibited by the City Ordinance 6.05 (5). No person shall throw or place or deposit or cause to be deposited directly or indirectly any dirt, straw, ashes, leaves, rubbish, litter or other refuse matter in any street, alley, or public place in the City.

Burning of leaves or other debris is also prohibited by the City Ordinance 21.04 (3) (d). Materials for outdoor burning shall not include rubbish, garbage, recyclable articles, trash, yard waste, green wood, pressure-treated lumber, any material made or coated with rubber, plastic, leather or petroleum based materials and shall not contain any flammable or combustible liquids.



## Replace a Water Guzzling Toilet



**Receive \$100**

See Details: [www.waukesha-water.com](http://www.waukesha-water.com)  
 Or Call: Waukesha Water Utility at (262) 409-4423

*This could be you...*



**our next  
Community  
Hero!**

You/your business can get involved by supporting one of our many events or youth/adult programs. For more information, please contact Karen Richards at: 262-524-3741 or [krichards@ci.waukesha.wi.us](mailto:krichards@ci.waukesha.wi.us)

Waukesha County Victim/Witness Assistance & Lola's Hope Inc. Present the 3rd Annual **Trunk or Treat** Saturday, October 15th **FREE** 1pm - 3pm  
 Waukesha County Courthouse Parking Lot  
 Fun, safe & accessible way to Trick-or-Treat!  
 Costume Contest • Racing Sausages • Trunk Decorating Contest



City of Waukesha  
Parks, Recreation & Forestry Department  
1900 Aviation Drive  
Waukesha, Wisconsin 53188

PRSRT STD  
U.S. POSTAGE PAID  
WAUKESHA, WI  
PERMIT NO. 786

## RESIDENTIAL CUSTOMER WAUKESHA, WISCONSIN

*Please Save For Future Reference*

MEMORY  
MAKER!  
IDEA #90

Come for

# "Bier, Freunde und Fun!"

1st annual Oktoberfest  
September 23-24, 2016  
Frame Park

*Don your liederhosen or dirndl and  
join us for a taste of Deutschland  
in the heart of Waukesha! Nonstop  
music, food, Sprecher beer,  
fun & games! . . .*

- Hammerschlagen
- Masskrugstemmen
- and more!



*...Bier, Freunde und Fun!*

**Friday, September 23**

**Ceremonial "Tapping of the Firkin," 5 pm**  
**Blaskapelle Milwaukee, 5-9 pm**

**Saturday, September 24**

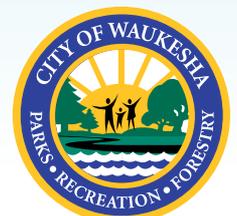
**Wurst Beer Biathlon, 10 am**  
**Erich Von Klaussen, 10 am – 2 pm**  
**Kenny Brandt Band, 2:30 pm – 5 pm**  
**Edelweiss, 5:30 pm – 9 pm**

*Enjoy German Dancers and Singers too!*

Be sure to check out the food tent with  
Mayor Reilly's smoked brats!

*Thanks to our partners for concession assistance:*

- The Waukesha Citizens Police Academy Association
- Waukesha Early Risers Kiwanis Club
- Waukesha Sunrise Rotary Club



**NATIONAL  
Gold Medal Winner**