



OFFICE OF THE CITY ASSESSOR

201 DELAFIELD STREET
WAUKESHA, WISCONSIN 53188-3694
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REQUEST TO COMBINE PARCELS

Please be advised that your request to combine parcels under one tax key number, if granted, **does not make them one parcel.** It will only allow them to be assessed and taxed under one tax key number.

Generally speaking, this office is reluctant to combine parcels, other than small segments that are obtained from adjoining land owners for various reasons, which are then attached to the main parcel.

Combining parcels does not affect zoning or building code requirements. This office **REQUIRES** that you first obtain the approval of the **Community Development department.**

Approval of **Community Development**

Date

Recommendation, if any:

We strongly recommend having a surveyor look over the property and make a recommendation. In cases where it is deemed to be in the best interest of the Property Owners, Assessments Practices, City/County Listing Requirements or Municipal Zoning Regulations, we would consider combining parcels that meet the following requirements:

- Parcels must be adjoining.
- Ownership (title/conveyance by recorded deed) is the same.
- There are no delinquent taxes due on any of the parcels.
- Parcels are in the same special district, if applicable.
- Combination does not adversely affect any special assessments.

This office reserves the right to deny any requests for combinations at its discretion. If the request is denied the owner will be notified by mail.

COMBINATIONS REQUESTED IN THE CURRENT YEAR WILL APPEAR ON THE FOLLOWING YEAR'S ASSESSMENT ROLL.

I am requesting the following parcels to be combined:

_____ TAX KEY NUMBER

_____ TAX KEY NUMBER

The reason(s) for this request:

(OVER)

